



New Delhi Municipal Council

PALIKA KENDRA: NEW DELHI-110001

Electrical Department

APPLICATION FORM FOR ELECTRICITY NEW OR ADDITIONAL LIGHT POWER & MOTOR LOAD

Section-I

1. Citizen ID :
2. Citizen Name :
3. Citizen Address :

City : Pin Code :
4. Citizen Phone No :
5. Citizen Email ID :

Section-II

1. Name of Applicant :
(in block letters)
2. Occupation :
3. Permanent Address :

City : Pin Code :
4. Location of premises where the electricity supply is required :

City : Pin Code :
5. Purpose (please strike out which is not required) Residential / Industrial / Commercial / _____
Store / Govt. requirement.
6. Particulars of the premises to be connected :
 - a. Covered Area :
 - b. No. of rooms :
 - c. No. of points :

7. Requirement of Load :

a.	Light & Fan Points		No. of Existing load				Additional load now applied
	Total (Light & Fan) K.No. of existing connection		Wattage Per pts.	Total No.	Wattage Per Pts.	Total	Total requirement (KW)

b.	Domestic Comm. Power Points plug Points K.No. of existing connection	
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c.	Motor load	No. of Motors	H.P. each	Total H.P.	No. of Motors	H.P. each	Total	H.P.
	Purpose of which required							

Total Requirement _____ H.P. _____ H.P. _____ H.P.

8. If any previous application for this purpose has been rejected I certify that the information given above is correct.

Date :

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M M / D D / Y Y Y Y

SIGNATURE OF THE APPLICANT

Indemnity Bond (Performa)

(On Rs.10/- of non-judicial stamp paper duly attested from Notary Public & also fix Notary Stamp of Rs.3/-)

Where as I/We.....
S/o Sh.....are the lawful occupants of
premises..... New Delhi.
Whereas the said premises is installed with.....connection
K.NO.....whose bills of consumption are issued in my name and are being paid my me.
Whereas, we confirm that no addition/alteration has been made in the building subsequent to its original construction and the covered area is as it is and there is no violation of municipal bye-laws and in default, the licensee may disconnect the said connection without any notice or warning.
Whereas, we are desirous of having additional load sanctioned in our names for which we are applying separately.

We, the above named.....to indemnify the licensee New Delhi Municipal Council to reimburse and compensate for any loss/damage or compensation claimed any at time by the owner of the building or by any one else in relation to the sanction of this additional load.

Witness 1 :

Witness 2 :

DEPONANT

All documents should be countersigned by the applicant

Please score out items which do not apply.

1. Document to be attached along with application of ownership or tenancy.

- a. I am the owner of the house and paying house tax to NDMC.
- b. I am the legal tenant of a private building and as a proof of my tenancy enclose one of the following documents apart from copy of latest House Tax receipt/bill: -
 - i. Letter of No Objection from landlord.
 - ii. Attested copy of rent agreement.
 - iii. Rent receipt for the latest month in my favor.
- c. I am allottee of a Govt. Quarter and the application bears no Objection Certificate from CPWD.

2. Purpose for which load is required: -

- a. The load is required for domestic purposes.
- b. The load is required for Commercial purposes and I undertake that the same will not be used for any industrial appliances.
- c. The name and the rating of appliances already in use and proposed to be used as under: -

Name & Rating of appliances	Already in use	Proposed to be used

- d. The load is required for Air-conditioning and a letter from a reputed Air-conditioning Firm to verify the assessment of the same is enclosed herewith.
- e. The load is required for running a and attested copy of the Municipal license valid upto..... for this purpose/the license by Health Deptt. of DMC is enclosed herewith.
- f. The load is required for a newly constructed building for which plans had been sanctioned by NDMC Vide Resolution No. dt. The copy of Completion Certificate is enclosed herewith.
- g. The load is required for an old building which has not been electrified so far.

3. Source of supply :

- a. Kindly send me an estimate for sub-mains and additional board from existing service connection.
- b. Kindly send me an estimate for a service connection from your nearest point of supply.
- c. Kindly send me an estimate for sub-mains and meter board by tapping the service of K.No belonging to Sh A letter of No Objection from him is attached herewith.
- d. Suitable & safe space will be provided at ground floor for installation of Meter Board.

Dated :

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M M / D D / Y Y Y Y

SIGNATURE OF APPLICANT

Section-III

General Instructions & Guidelines

1. You require following documents for this service.
 - For Sanction of Permanent Electricity Connection.
 - Request on prescribed application form.
 - Copy of rent receipt (if any).
 - Copy of lease deed, flat buyer agreement, transfer duty receipt and house tax receipt.
 - NOC of owner of premises (if legal occupant).
 - Copy of completion certificate/completion plan of the building/valid temporary occupation certificate.
 - Copy of health license if load required for licensable trade.
 - Documents for load justification.
 - Certificate from Air Conditioning Engineer, manufacturers, as required.
 - Indemnity bond on Rs.10/- non-judicial stamp paper duly attested by Notary for any addition to alternation in the building.
 - Under taking on Rs. 2/- non-judicial paper for payment of outstanding electricity bills.
 - Copies of existing electricity bills if any.
2. You can also get information about your application status at <http://www.ndmc.gov.in>.
3. In case of delay you can contact _____.