

Procedure for change of Registered Consumer/ Name Transfer for Electricity Connection;

1. Applicant shall submit the application in the format prescribed in the Delhi Supply Code and Performance Regulation. ANNEXE – III or IV as applicable. Formats attached.
2. Proof depicting permanent address of the applicant.
3. PAN No. & Bank details/ Cancelled Cheque.
4. Copy of latest Bill duly paid along with paid receipt.
5. One recent passport size photograph.
6. All documents should be self attested.
7. Undertaking Performa should be filled and signed by the applicant.
8. Affidavit as per format prescribed (attached)

AFFIDAVIT (To be submitted on a Stamp Paper of Rs. 10/- duly Attested by Notary Public)

I/ We..... S/o Sh.R/o.....
..... do hereby solemnly affirm and declare as under;

1. That I have applied for transfer of electric connection in NDMC against K. No..... installed in the premises on the basis of Legal Owner/ Legal Occupant/ Legal Heir.
2. That I undertake to pay the outstanding dues against the said electric connection even for the period prior to the date of transfer of electric connection in my name.
3. That I undertake to use the said premises for the same purpose as earlier sanctioned by NDMC prior to the date of transfer.
4. In case I am found to use the premises other than the sanctioned purpose, NDMC shall be at liberty to take action as per the relevant provisions of Electricity Act 2003/ DERC Regulations.

DEPONENT

VERIFICATION

I/We..... S/o Sh.
resident ofdo hereby confirm that the contents of above affidavit are true to the best of my knowledge and belief and nothing has been concealed there from.

DEPONENT

WITNESSES

- 1.
- 2.

	Name (In Capital) in whose name connection to be changed													
5	List of Documents to be enclosed	1.	Copy of latest bill duly paid ☺											
		2.	Proof of ownership of property ☺											
		3.	NOC of previous owner for transfer of security deposit ☺											
		Signature of Applicant												

	E-mail		
B	Particular of New Owner		
2	Name (In Capital)		
	Telephone No.		Mob
	E-mail		
4	List of Documents:	1. Copy of latest bill duly paid 2. Copy of Mutation letter/Legal heir certificate 3. NOC from other Legal heir in case correction is to be changed in the name of one of the Legal heirs	
		Signature of Applicant	